

Council President Buchanan opened the Agenda Meeting at 8:55 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, July 24, 2017 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo, Novak

Absent: Mayor O'Brien (excused)
Councilman Melendez

Others Present: Wayne A. Kronowski, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Michael DuPont, Esq., Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: Daniel E. Frankel, Business Administrator

• **OLD BUSINESS:**

-If the following Ordinance(s) were introduced at Council meeting they will be listed for Public Hearing and Adoption on as previously announced.

ORDINANCE 375-17

AN ORDINANCE OF THE BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX, NEW JERSEY APPROVING THE AMENDED APPLICATION FOR A LONG TERM TAX EXEMPTION AND AUTHORIZING THE EXECUTION OF A FINANCIAL AGREEMENT WITH MEC INFRASTRUCTURE URBAN RENEWAL, LLC

(Planning & Zoning – Public Hearing, August 21, 2017)

• **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

- 1) Sayreville Board of Education minutes of June 13, 2017.
- 2) Municipal Clerk's report for the month of June, 2017.
- 3) Office on Aging Supervisor's report for the month of June, 2017.

- Seconded by Council President Buchanan.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **Sayreville War Memorial High School Band Parents** to conduct an Off-Premise 50/50 Raffle on Sept. 22, 2017 at the High School (RL: 2125).
- 2) **Our Lady of Victories HSA** to conduct an Off Premise Raffle (Calendar) with 24 drawing dates in 2017 (RA:2126).
- 3) **Our Lady of Victories HSA** to conduct an On Premise Draw Tricky Tray) and an Off Premise 50/50 on November 11, 2017 (RA:2127 & RA:2128)
- 4) **PTO Wilson School** to conduct an On-Premise 50/50; an On Premise Draw (Tricky Tray) and a Bingo on October 13, 2017 (RA:2129, RA:2130, BA:515).

- 1 thru 4 – Approved.

C) 2017 **Tax Appeals** filed by:

- Michael Vail, Trustee, Block 276, Lot 8, 7076 Highway 35 & 9
- 106 Fort Dix Realty, Block 292.03, Lot 3, Highway 35 and Block 295, Lot 3, 6056 Highway 36 & 9.

- Refer to Tax Counsel

D) Authorization for the **Tax Collector to extend the grace period** for the 3rd quarter 2017 Tax payment to August 22, 2017, due to a delay in Tax Rate Certification.

- Approved/Resolution

E) Committee Reports – Councilwoman Novak:

1) Motion to appoint Joan Lehocky, 56 Price Street to the Commission on Aging. Motion was seconded by Council President Buchanan.

Roll Call: Voice Vote, all Ayes.

Under Administration – Municipal Clerk Terry Farbaniec stated that she would like to take a moment to recognize our Deputy Clerk, Jessica Morelos and congratulate her for passing the State Exam for Municipal Clerk and attaining the designation Registered Municipal Clerk. Comments and applause by the council.

• **PLANNING & ZONING – Councilman Lembo**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Officials report, Zoning and Code Enforcement reports, all for the month of June, 2017.
- 2) Fire Prevention's report for the month of June, 2017.
- Seconded by Council President Buchanan.
- Receive & File

B) **Notice to Adjacent property Owners/Municipalities**

- 1) Of an application filed on behalf of Sayreville Nursing, LLC before the Sayreville Planning Board on August 2, 2017 for an amendment to a previously granted final site plan approval covering 901 Ernston Road, Block 438, Lot 1; Block 452, Lot 1.
- 2) Notice received in accordance with NJDEP regarding the continuing investigation and remediation of environmental contamination on property formerly known as Getty Service Station, 957 Route 9, Block 440, Lot 5.
- 3) Notice of an application before the Old Bridge Planning Board on August 1, 2017 of Reclamation Technologies, Inc. seeking to extend certain conditions in the Resolution to extend the 6 month temporary occupancy period and to permit the phased in occupancy of more than 10 acres by the tenant American Maritime Services, Inc.

- 1 to 3) - Receive & File

C) Application received from ET Environmental for **trailer license** to place a temporary Office/Construction Trailer on Block 257, Lot 3.04, 1000 Chevalier Avenue.

- Approved/Resolution.

D) Committee Reports: 1) Progress.

• **PUBLIC SAFETY – Councilman Grillo**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court Administrator's report for the month of June, 2017.
- 2) Board of Health Registrar and County Inspectors report for the month of June, 2017.
- Receive & File

B) **Fire Department Equipment Travel Request** received from Morgan Hose & Chemical Co. #1 to attend the Keyport Firemen's Fair on August 3, 2017.

- Approved

- C) Request received from **Sayreville Recreation Wrestling Program** to conduct a coin toss on Sat., Oct. 14 and Sun. Oct. 15, 2017 at the intersection of Washington and Ernston Roads.

- Approved

- D) Committee Reports – Councilman Grillo reported on the following:

1) Morgan Alliance Community Group, goal of revitalizing Rt. 35 and surrounding neighborhoods. They recently met at the Ale House on Rt. 35, they have a Community Facebook Page. They are conducting a photo competition through Labor Day called Click Morgan, Pick Morgan. Where people would take photos of their favorite parts of Morgan, such as stores, friends, etc. Want to promote the area and there will be a couple of gift certificates that will be given out at the end.

• **PUBLIC WORKS – Councilwoman Kilpatrick**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of June, 2017.

- Seconded by Council President Buchanan.

B) **Authorization to appoint two (2) Laborers** in the Dept. of Public Works (recommendations in packet).

-Approved/Resolution

- C) Complaint and request received from **resident of 46 Hillside Avenue** to replace curb due to damage caused by snow plowing over the winter.

- Referred to the Borough Engineer.

- D) Committee Reports: 1) Progress.

• **RECREATION – Reported on by Councilwoman Kilpatrick.**

A) **Minutes & Departmental Reports:**

Move the following minutes or reports be received and filed:

- 1) Recreation Director's report for the month of June, 2017.

- Seconded by

B) **Special Event Applications** received from:

1) Sayrebrooke Residential Community to conduct a community pool party with DJ and food trucks at their community pool and parking lot on August 12, 2017 (rain date Aug. 13).

2) Darul Arqam School to conduct a prayer service in Kennedy Park on September 1, 2017 at 8:00 AM.

-Approved

C) Committee Reports Councilwoman Kilpatrick and others:

1) Reported on various Recreation Dept. sponsored events.

2) Reported on the Library Meeting Room expansion project, beginning on July 31st and anticipated to take approx. 150 days to complete and gave other important information as it pertained to the project.

3) Councilman Grillo reported on working with Councilman Melendez, the Friends of the Library as well as the Library to secure a grant from the Richmond County Saving Foundation and Garden State Bank and was able to secure just under \$10,000. for new laptops.

4) Councilman Grillo reported that it was Library Director Susan Kaplan's last day two Friday's ago, as she retired. She has done so many amazing for our Library through the many years she has been director. Thanked Susan for all of her hard work and dedication making our Library such a success.

5) Councilwoman Novak reported on receiving a letter from a family on Smith Street regarding our Public Works Department thanking them and our Borough Engineer Jay Cornell, construction crew and paving crew, water department employees. Thanked Tom and Debbie Zientek for their letter.

- **WATER & SEWER/ENVIRONMENTAL – Council President Buchanan**
 - A) Council President Buchanan moved the following minutes or reports be received and filed:
 - 1) Water & Sewer Director’s report for the month of June, 2017.
- Seconded by Councilwoman Novak.
 - B) Committee Reports:
 - 1) Progress.
- **MAYOR – Kennedy O’Brien**
- **BUSINESS ADMINISTRATOR – Reported on by CFO Wayne Kronowski.**
 - **Admin. & Finance**
 - 1) Authorization to use competitive contracting process to procure Voice and Data Services (contract previously bid as MPLS services, which expired).
- Resolution.
 - 2) Authorization to auction radio equipment no longer needed by the Borough.
- Resolution.
 - **Planning & Zoning**
 - **Public Safety - Fire**
 - 1) Authorization to purchase turnout gear through NJ State Contract T-0790/A80948 from Skylands Area Fire Equipment of Riverdale, NJ in an amount not to exceed \$34,959.12.
- Resolution.
 - 2) Request for authorization to call for Police Sergeant Certification and Police Officer Certification from the Department of Personnel.
Discussion of timing.
- Approved.
 - **Public Works**
 - **Recreation**
 - **Water & Sewer**
- **C.F.O. - Wayne Kronowski**
 - 1) Authorization to **cancel outstanding Checks** dating back prior to December 31, 2016.
- Resolution.
 - 2) Recommended that Other Various Ordinance be amended to include the Water Intrusion Issue at Borough Hall.
- Ordinance Intro at next meeting.
- **BOROUGH ENGINEER -Jay Cornell**
 - 1) 2017 Roadway Paving and Reconstruction Project – Phase I - Receipt of Bids.
- Contract awarded earlier.
 - 2) Bello’s Sports Club Site Plan – Bond Release (Report Attached).
- Resolution.
 - 3) Jesus House New Jersey Family Church Site Plan – Bond Release (Report Attached).
- Resolution.

Councilwoman Kilpatrick thanked our engineer and CFO for making sure the three million road improvement budget was put through so we can move forward with road improvement projects.

She asked for updates on Hercules Village and Pulaski Avenue and what is holding up these projects to date.

Engineer said that both projects are back in the design phase. There were issues with both projects with water and sewer and storm sewer lines and public works

assisted in locating the lines and what needed to be replaced. He said that they had an outside contractor come in for Hercules Village and TV inspect the lines and that project is being designed as well. So both are moving forward. He reported that the Pulaski Ave project is DOT funded so public works just recently finished what they needed to do, now it will have to go to the State. This will require a separate ordinance once we get approval from the State.

Councilwoman Novak asked if we were still in compliance as far as spending the grants we received for Pulaski Ave. He stated that we were.

Councilman Grillo then asked about the rooster issue at Sheffield mews.

Mike DuPont stated that there was a report that a rooster was waking people up at Sheffield Mews. He had been in touch with Animal Control and other counsel and it appears the rooster is under control.

Councilman Grillo said that if this continues to be an issue there needs to be an amendment to our noise ordinance. He said that it is not an animal control issue. Mr. DuPont said that there was an issue as to whether it was permissible. He suggested that the animal control ordinance be amended to prohibit it, but lets wait and until we receive the animal control report.

- **BOROUGH ATTORNEY - Michael DuPont**

- **No report**

- **EXECUTIVE SESSION (None)**

- **PUBLIC PORTION**

- Jack Piskorski, Hilltop Avenue

- *Questioned the Main Street Extension Project progress.

- Response by the Borough Engineer that it is still at the Army Corp of Engineers level and that there is a 30 day comment period and if you want to make a comment on the project there is public notice that has been issued on their web site. But the permit process is moving forward. Further comments were made by councilmembers as to how long this process is taking and what the borough is doing to move it along.

- *Asked about the street sweeper.

- Response by Councilwoman Kilpatrick.

- Ed Strek, 58 Nickel Ave.

- * Commented on a KIA veterans sign on the corner of Nickel and Winkler Avenue desecrated several times over and thanks to the DPW employees for promptly repairing them. Sad that someone could desecrate a sign of someone KIA.

- * Commented on the Army Corp. of Engineers.

- Pam Malek, 32 Smith Street

- *Complained about the new apron the contractor laid in front of her house for the drive way. Stating the curb cut for the driveway was too high.

- Response by the Borough engineer.

- Councilmembers Buchanan and Kilpatrick asked that the engineer stay on this issue to be sure it is correct.

- Borough Engineer responded that it may not be to everyone satisfaction but it will be correct.

- Gina Calantoni, 33 Smith Street

- * Complained about having 8' of stone where she had 2' of grass. Was not given what she had.

- Her street is a One Way out with parking on both sides. People have t zig zag down the street. The sidewalks and curbing created a larger issue. Commented that the stone is constantly being kicked into the street. Stone being crushed into newly paved street and only 4-5 homes have the stone. Also feel that the curb cut for the driveway is too high. Concerned that there will be a school bus issue when school starts.

- Tom Elko, 17 Smith Street

* Stated he reached out to the engineer regarding the apron in front of his house. He said he also reached out to the police traffic bureau to get no parking signs across from his driveway because he can't maneuver backing out of his driveway in front of his house with the new 4' sidewalks.

The council asked that the police traffic bureau conduct a study on parking and signage on Smith Street.

- Fran Zygmund, 28 Smith Street

* Commented about the curb that was installed.

Council President Buchanan asked that the engineer look at the entire street regarding all the issues.

There were no further questions or comments Council President Buchanan called for a motion to close the public portion. So moved by Councilwoman Novak and seconded by Councilman Grillo.

• **ADJOURNMENT**

No further business.

Council President Buchanan called for a motion to adjourn.

Councilwoman Novak made a motion to adjourn. Motion seconded by Councilwoman Kilpatrick.

Roll Call: Voice Vote, all Ayes.

Time: 9:49 P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk
